



In this issue:

- Selling a vehicle on Okinawa

Selling

a vehicle on Okinawa, otherwise known as a “Title Transfer” Is a multi-step process requiring both seller and buyer to be present throughout the process, having the correct paperwork, and knowing your way around Camp Foster.

Step 1: Find a buyer and agree on a selling price.

Step 2: Obtain a Letter of Attorney (LOA) and get it notarized (stamped). You can accomplish this at the Joint Service Vehicle Registration Office (JSVRO) at Bldg 5638 on Camp Foster. **This is the key piece of documentation for the title transfer.*

To obtain an LOA:

Seller must present: SOFA License, Military ID. and all vehicle paperwork: Title, Japanese Compulsory Insurance (JCI) policy, Property Damage Insurance (PDI) policy, current road tax receipt, and Base registration. JCI must be current to receive an LOA, but the PDI can be expired. However, without a current PDI policy, the vehicle cannot be driven legally.

Buyer must present: SOFA License and Military ID and *first time buyers must present copy of PCS Orders to Okinawa.*

Step 3: After the LOA is stamped, both seller and buyer will proceed to the **SELLER's** insurance office to complete the title transfer. The insurance company will take the stamped LOA, all vehicle paperwork and the title transfer fee payment. Most insurance companies will charge between \$30 and \$35 for this fee. **Can be paid cash either in Yen or Dollars. [Credit cards are not normally accepted]* As the seller, you may receive money back on the remainder of your PDI policy depending when it expires. The remainder of the JCI policy transfers with the vehicle to the buyer. *You will not receive any money back from your JCI policy.*

Step 4: Once the title transfer is complete, both buyer and seller will receive a Certificate of Transfer (Form 21) from the insurance company. For the buyer, this serves as the temporary title / registration. **The buyer must also purchase a Property Damage Insurance (PDI) policy before they can drive the vehicle.** If this is the buyer's first vehicle, they must purchase their PDI policy for at least a 3 month increment—*can normally be paid with either Yen, dollars or a credit card.*

Step 5: For the seller, the Certificate of Transfer serves as proof that the vehicle has been sold. Take the Certificate of Transfer back to the JSVRO immediately to ensure the vehicle is now disassociated with your name in the JSVRO master database. If you are PSC'ing, this certificate is required for them to sign your check-out sheet.

Note: **If you have owned the vehicle you are selling for less than 120 days, you will need to visit <http://www.mcbbutler.marines.mil/BaseInformation/VehicleRegistration.aspx>, to get the “120 day ownership waiver.*

Disclaimer: This information is compiled from local Okinawa websites and is intended as a quick reference guide only. III MEF does not imply ownership of this information nor endorsement of any particular insurance company. For further details, contact the Joint Services Vehicle Registration Office at 645-7481 or visit them at <http://www.mcbbutler.marines.mil/BaseInformation/VehicleRegistration.aspx>