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- Government of Japan (GOJ) Inspection Steps aka "JCI"ing a vehicle

JCI, short for Japanese Compulsory Insurance, is a Government of Japan (GOJ) requirement for all SOFA status personnel to register any vehicle aboard military installations on Okinawa and needs to be renewed every 24 months. This guide details the "how to do it yourself" steps to renew your GOJ inspection and renew a JCI policy **THAT IS STILL CURRENT**. If your policy has expired, **A SEPARATE, ADDITIONAL STEP IS REQUIRED**. See below in the notes section.

Step 1: To start/complete your GOJ inspection you must have a minimum of 2 years remaining on your JCI policy, and your Property Damage Insurance (PDI) must be current. [Their renewal dates do not always coincide] You can purchase a JCI policy from any insurance company (such as ACE, AIU etc for about ¥13,000) and you can pay with either U. S. dollars or Japanese Yen [credit cards not accepted]. JCI policies have an expiration date within the expiration month—you do not have the entire month indicated on the front of the sticker [small blue square sticker on windshield] After purchasing the JCI policy, proceed to the Joint Service Vehicle Registration Office (JSVRO) on Camp Foster [Bldg 5638]

Step 2: Write down the mileage of your vehicle and bring it and all of the vehicle's paperwork, including the receipt for the new JCI policy into the JSVRO, customer service counter. [Directly across from the front door]

Step 3: The JSVRO customer service section will stamp your paperwork and direct you to the Land Transportation Office Association (LTOA) section to pay your weight tax fee. Payment must be made in Yen only. These fees vary depending on your vehicle's weight, and range between ¥11,500-24,500. The LTOA hours of operation are 0900-1130 and 1230-1530. To determine your vehicle's weight tax, check your base registration paperwork [white 5x7 paper—written all in English—and check the box for "shipping weight." Click on <http://www.mcbbutler.marines.mil/BaselInformation/VehicleRegistration.aspx> and view the weight tax free guide to determine your weight tax fee. DO NOT LOSE THE PINK PAPER WITH YOUR WEIGHT TAX STAMP. IF YOU LOSE THIS, YOU WILL HAVE TO PAY THE ENTIRE WEIGHT TAX AGAIN EVEN THOUGH YOU HAVE THE ORIGINAL PAID RECEIPT.

Step 4: Once you pay your weight tax and receive the receipt, take all of your vehicle paperwork to door number six, located outside and to the rear of the JSVRO. There you will pay the AAFES inspection fee of 20 dollars, U. S. (cash) only.

Step 5: Return to your vehicle and drive around to lane 5, [marked by a sign] to begin the inspection. Remove all wheel cap covers [hub caps] if applicable and expose the lug nuts for inspection. A representative will guide you through the preliminary vehicle checks. [lights, blinkers, windshield wipers, etc.]

Step 6: Once you complete the inspection process and your vehicles passes, they will direct you proceed to lanes 3 or 4 to meet with the final inspector. You will receive a new vehicle title, the new JCI policy expiration date (24 months from date of inspection) and a new GOJ inspection sticker. [small blue square sticker]

Step 7: Park and return inside the JSVRO to the customer service desk and update your military registration (DD Form 430). After this, you are finished.

***Notes:** If the vehicle fails, the inspector will provide you with an itemized list of items needing repaired. To maximize your chances of getting the necessary repairs and completing the inspection the same day, and avoid the re-inspection fee of ¥1,300/¥1,500 depending on the license plate series, it is recommended to arrive 30 minutes prior to opening. Once the vehicle is repaired, go back to Step 5 to complete the inspection process.

The \$20 AAFES fee is valid for two weeks. If you cannot complete this process on the same day, you must pay a ¥1,300 re-inspection fee each day you attempt a re-inspection. (Take the list of repairs needed provided to you after the inspection and get these repairs "stamped" off by whoever does your repairs. Your vehicle should pass the next time through)

****If you're JCI policy has expired, you must apply for temporary license plates at the JSVRO. These tags are only valid for three working days. The fee is ¥1,500 (Yen only) and the temporary plates can only be picked up at 0900 on the next business day after they are ordered. However, you must still purchase the new JCI policy first.**

Disclaimer: This information is compiled from local Okinawa websites and is intended as a quick reference guide only. III MEF does not imply ownership of this information nor endorsement of any particular repair shop / garage or insurance company. For further details, contact the Joint Services Vehicle Registration Office at 645-7481 or visit them at <http://www.mcbbutler.marines.mil/BaselInformation/VehicleRegistration.aspx>