

**Statement in Lieu for Lodging**

Ref: JFTR, U2710; JTR, C2710

I hereby certify that the expense claimed below was actually incurred and that the receipt was impracticable to obtain / inadvertently lost or destroyed.

**I further certify that the amount claimed includes only the lodging expense and lodging tax and no other fees (i.e. internet fees, movies, etc.). I understand that the information supplied may be investigated for validity.**

Last name: \_\_\_\_\_ First name: \_\_\_\_\_ MI: \_\_\_\_\_

SSN: \_\_\_\_\_ Rank/Rate: \_\_\_\_\_

Name of Hotel: \_\_\_\_\_

Phone #: \_\_\_\_\_

Address: \_\_\_\_\_

Daily Rate: \$ \_\_\_\_\_ Daily Taxes: \$ \_\_\_\_\_ Daily Total: \$ \_\_\_\_\_

Inclusive dates: \_\_\_\_\_ to \_\_\_\_\_

Total amount I paid and am requesting reimbursement for \$ \_\_\_\_\_

**Justification:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature / date

<p><b>PENALTY STATEMENT</b></p> <p>There are severe criminal and civil penalties for knowingly submitting a false, fictitious, or fraudulent claim (U.S. Code, Title 18, Sections 287 and 1001 and Title 31, Section 3729)</p>
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